## **AGENDA ITEM J-03a**



AGENDA TITLE: Monthly Protocol Account Report

**MEETING DATE:** October 15,2008

PREPARED B Y City Clerk

**RECOMMENDED ACTION:** None required, information only.

BACKGROUND INFORMATION: The City Council, at its meeting of July 19, 2000, adopted

Resolution No. 2000-126 approving a policy relating to the City's "Protocol Account." As a part of this policy, it was directed that a monthly itemized report of the "Protocol Account" **be** provided to

the City Council.

Attached please find the cumulative report through September 30, 2008.

FISCAL IMPACT: NIA

FUNDING AVAILABLE: See attached.

City Clerk

RJ/JMP

Attachment

APPROVED: \_

Blair King, City Manager

council/councom/protocolreport.doc

## PROTOCOL ACCOUNT SUMMARY FISCAL YEAR 2008-09

Cumulative Report through September 30, 2008

Date	Vendor	Description	Amount	Balance
				Starting Bal. \$10,500.00
7/22/08	Ken Sato Studios	Mayor's photo for Wall of Mayors	56.03	-
8/5/08	Favor Favor	Favors for Boards and Commissions reception	108.99	
8/5/08	Baudville	Favors and event paper for Boards and Commissions reception	245.75	
8/28/08	Arthur's Party Store	Gift bags for Boards and Commissions reception	17.78	
8/29/08	Lakewood Liquors	Wine and ice for Boards and Commissions reception	163.41	
9/2/08	Touch of Mesquite	Caterer for Boards and Commissions reception	1,832.40	
			Total Expenditures: (\$ 2,424.36)	Ending Bal. \$8,075.64

Prepared by: JMP